

**RECORD OF PROCEEDINGS**

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: March 15, 2016

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, March 15, 2016. The meeting was called to order by Mr. Sero at 4:00 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes  
 Absent: Von Gunten  
 Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBER REPORTS

None.

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS: 16-13

1. It is recommended that the Board approve:

- a. Minutes of the regular meeting of the Board held on February 16, 2016.
- b. Financial Report and Condition of Funds for February, 2016 as reviewed and read.
- c. Payment of February bills as described in the computer printout sheets.
- d. Investments as reviewed and read.

James Barnhart moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes  
 Absent: Von Gunten  
 Motion Carried

SUPERINTENDENT'S REPORT

- First Reading of new and revised Board Policies:
 

New Policy 6111	Internal Controls
New Policy 6112	Cash Management of Grants
New Policy 6114	Cost Principles-Spending Federal Funds
New Policy 6116	Time and Effort Reporting
New Policy 6325	Procurement-Federal Grants/Funds
Revised Policy 1130	Conflict of Interest (Administration)
Revised Policy 3113	Conflict of Interest (Professional Staff)
Revised Policy 4113	Conflict of Interest (Classified Staff)
Revised Policy 5320	Immunization
Revised Policy 6110	Grant Funds
Revised Policy 7300	Disposition of Real Property/Personal Property
Revised Policy 7310	Disposition of Surplus Property
Revised Policy 7450	Property Inventory

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SUPERINTENDENT'S RECOMMENDATIONS:1. OWNER-MEMBER AGREEMENT: 16-14

To approve the Owner-Member Agreement for Membership in Connect.

Judy Maldonado moved, seconded by James Barnhart that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes  
Absent: Von Gunten  
Motion Carried

2. AGREEMENT FOR MEMBERSHIP: 16-15

To approve the Agreement for Membership in Connect.

Judy Maldonado moved, seconded by James Barnhart that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes  
Absent: Von Gunten  
Motion Carried

3. PERSONNEL: 16-16

- a. To approve the contract with the Public Services Institute of Lorain County Community College for technical services and training in assessing efficiencies related to the Human Resource Grant Project. Costs not to exceed \$850 for FY2016 and \$850 for FY2017 to be paid out of the Local Government Grant (499-9816)
- b. To approve the North Coast Council (Connect) Service Provider Contract Hosted Voice Over Internet Protocol from 07/01/16 - 06/30/21 at an annual cost of \$11,262 and a monthly cost of \$938.50.
- c. To approve the 2016-2017 school calendar for the Lorain County Academy:

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- d. To approve the 2016-2017 school calendars for Project SEARCH, Lorain Community College and Mercy Hospital Lorain:

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- e. To approve the 2016-2017 school calendar for the Lorain County Court Residential Facilities Education Program:

James Barnhart moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes

Absent: Von Gunten

Motion Carried

4. PERSONNEL: 16-17

- a. To approve out-of-state travel for **Dave Miller**, Director of Technology and Innovation, to attend the International Society for Technology in Education (ISTE) Conference in Denver, CO from June 26-29, 2016 at an estimated cost of \$3,000. All costs to be paid out of NORT2H funds.
- b. To rescind resolution #15-67(a) **Dr. Lori Wilfong** employment contract.
- c. To authorize a Maternity Leave for **Jody Friedman**, Intervention Specialist assigned to Avon Preschool, beginning May 4, 2016 through the end of the school year. All unused personal and sick leave will be used before an unpaid leave of absence.
- d. To revise resolution #15-61(a) and (b) **Kathy Jill son** and **Anne Slone**, not to exceed \$1,960.

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- e. To revise resolution #16-06(e) extending **Beverly Griggs's** FMLA leave until March 11, 2016.
- f. To accept the resignation for retirement purpose of **Carol Gow**, ELC Aide, effective June 30, 2016.

Judy Maldonado moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes  
Absent: Von Gunten  
Motion Carried

NEW BUSINESS

None.

ADJOURNMENT: 16-18

James Barnhart moved, seconded by Judy Maldonado that the meeting be adjourned at 4:50 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes  
Absent: Von Gunten  
Motion Carried

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President

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Treasurer